

<https://www.matfar.com/job/40056-accountant-finance/>

Experienced Accountant for Lead Role in Los Angeles

Description

Premier corporation is seeking an Accountant to handle all financial aspects of the firm. This is an excellent opportunity at a firm that offers the best in training, compensation, and benefits.

Responsibilities

- Create monthly client billing invoices by utilizing the time and expenses submitted by employees of the firm.
- Manage general accounting tasks such as upholding the general ledger, performing month-end closing procedures, and overseeing accounts payable and receivable.
- Regularly reconcile bank accounts and ensure deposits are correct, while also addressing bank inquiries.
- Oversee financial accounts such as cash disbursement and manage accounts receivable collections.
- Record cash receipts and allocate payments to client accounts, while also monitoring aging client accounts.
- Ensure prompt payment of invoices associated with accounts payable and verify that payments are charged to the correct accounts.
- Assist in generating accurate and timely monthly financial statements, cash flow reports, and annual budgets.
- Provide necessary information to external accountants to aid in tax return preparation.
- Abide by local, state, and federal regulations for reporting requirements and tax filings.
- Possess knowledge of different types of legal entity structures, such as partnerships (LLCs, LPs), corporations (S Corp, C Corp), and trusts.

Qualifications

- BA/BS in accounting, business, or finance
- 5+ years experience in the legal or corporate environment
- Experience in both the private and public accounting sectors is preferred but not required

Contacts

Submit your resume to apply. Please reference JO40056 with your submission.

Reach out to [Janet Semino](mailto:janet@matfar.com) for more information!

- janet@matfar.com
- 213-996-3738

Matura Farrington is an EEOC employer and will consider qualified applicants with

Hiring organization

Matura Farrington Staffing Services

Employment Type

Full-time

Duration of employment

Direct-Hire

Industry

Legal, Corporate, Finance

Job Location

Los Angeles, CA

Working Hours

Hybrid Work Schedule

Base Salary

\$ 70K - \$ 90K

Date posted

March 23, 2023

criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring Ordinance and all other local, state, and federal laws.